

## Meeting Minutes

<b>Team Name</b>	<b>Levi Watkins Library Club</b>	<b>Date</b>	<b>October 2, 2012</b>
<b>Chair</b>	Clarissa Broughton	<b>Time</b>	11:00 am-12 pm
<b>Location</b>	LWLC Staff Lounge	<b>Secretary</b>	Courtney Williams
<b>Attendees</b>	Students, Edna Foxhall, Min Pan,		

Team Goals	
1.	Serve as a liaison between the library and ASU student body.
2.	To promote the use of the library and its resources.
3.	To participate in library activities and events. To do fundraisers and social events.
4.	To promote quality community service to ASU surrounding communities

Key Points Discussed		
No.	Topic	Highlights
1.	Presidential Debates	Requested volunteers to be present at this library event to register students to vote after the debate.
2.	ASU Coronation	Ms Bianca Peters will participate in the ASU Coronation on Oct. 11, 2012 @ 7:00 pm.
3.	ASU Connection Day	Students were informed to wear Library Club t-shirt to this event.
4.	Turkey Day Classic	Student Activities request that all active campus organizations participate in this event.

Action Plan			
No.	Action Item(s)	Owner	Target Date
1.	Election of Officers	Student Members	Oct 2, 2012
2.	Presidential Debates	Student Members & Advisers	Oct 3, 2012 Oct 16, 2012
3.	ASU Connection Day	Student Members & Advisers	Oct 6, 2012
4.	ASU Coronation	Miss Library Club (Ms. Bianca Peters)	Oct 11, 2012